



Annual General Meeting Minutes

Thursday 17th January 2019 at 7pm

Members Present

Christopher Walkinshaw (CW Chair), Amanda Askham (AA), Claire Lawton (CL) and Martyn Postle (MP)

Trustees Present

Jon Culpin (JC CEO), David Lamkin (DJ), Sue Speller (SS) and Ken Murphy (KM)

Others Present

Kerrie Jones (KJ Clerk)

	ITEM	ACTION
1.	Appointment of the Chair for this meeting and all subsequent Members' meetings	
	CW agreed to be appointed as the Chair for all General and Annual General meetings which was approved unanimously by the Members	
2.	Welcome and Apologies for Absence	
	Apologies were accepted from Albena Madej (AM), Alison Butterworth (AB) and Donna Cornwell (DAC) AM had signed an instrument to appoint CW as her proxy	
3.	Declaration of Interests with regard to agenda items	
	No new interests were declared. MP has some changes to his related parties declaration	KJ to send new forms to all
4.	Review of AGM Minutes 18 Jan 2018	
	Members confirmed that they had all received and noted the Minutes of the Annual General Meeting held on 18th January 2018. The Minutes were approved. There were no matters arising.	
5.	Receive Annual Accounts and Auditors Report	
	The annual accounts and auditors report had been circulated together with a summary report. Members confirmed that they had received and read these documents. The accounts were scrutinised by the Finance and Audit committee on 11 Dec 2018 and approved by the AL Trust Board on 18 Dec	

Chairman's signature.....

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Date.....

	<p>2018. CL stressed that whilst there were no specific issues to be noted, finances continued to be very tight. Members asked how AL compares with other MATs, and JC explained that benchmarking has demonstrated a similar picture across the region. It is hoped that growth of the MAT may help alleviate some of the issues.</p> <p>The Members accepted the Annual Report and Accounts as approved by the Trust Board.</p>	
6.	Report from Chair of Trust Board	
	CL's report had been circulated and Members were given the opportunity to discuss and ask questions.	
7.	Special Resolution to appoint Philip Hodgson as a Member to replace Alison Butterworth	
	<p>In order to achieve a separation of layers of Governance within the Trust, AB is stepping down as a Member but retaining her position as a Governor on the Bassingbourn VC Local Governing Body. Philip Hodgson (PH), former Chair of Trustees who stepped down from the Trust Board in September, has indicated his willingness to become a Member once again.</p> <p>CL proposed that PH be appointed as a Member and this was agreed unanimously. A letter of resignation has been received from AB and was accepted by the Members. Both the resignation and appointment are effective from the end of this meeting.</p>	CW will contact PH to confirm his appointment
8.	Safeguarding	
	JC circulated the DfE 'Keeping Children Safe in Education' document in order to make Members aware of the Trust's duty to safeguard pupils. He explained that the expectations placed on schools are set out clearly by the Trust and summarized the measures put in place. LGBs are responsible for monitoring safeguarding within their school and the Board is responsible for monitoring compliance.	
9.	AOB	
	There was no other business.	
10.	Date of Next Meeting	
	<p>General meeting: Thu 20 June AGM: 16 Jan 2020</p> <p>Meeting ended 8.05pm</p>	